



## THE TABLE MOUNTAIN FUND ("TMF")

Trust No IT890/98 VAT No.: 4220232013

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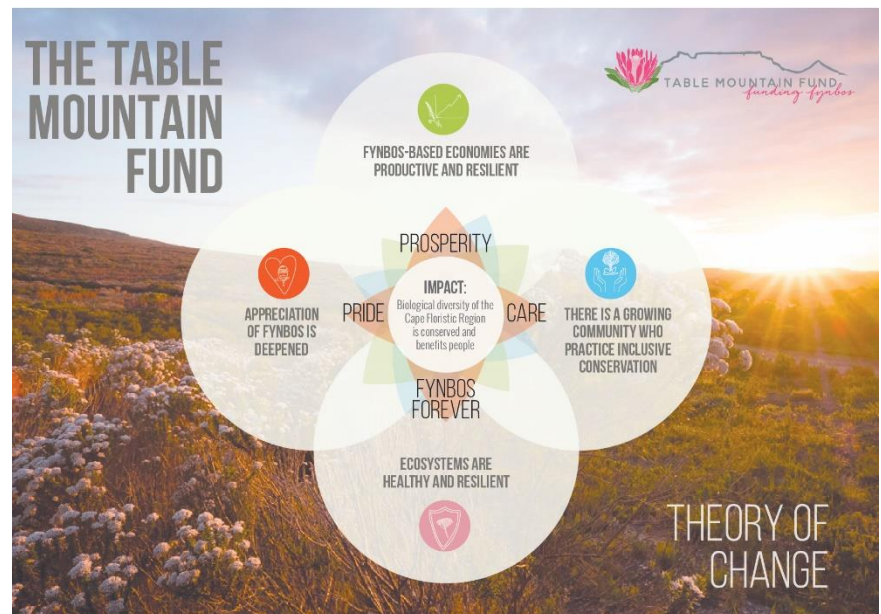
15 March 2024

### - CALL FOR CONCEPT PROPOSALS TO THE TABLE MOUNTAIN FUND -

## 1. INTRODUCTION

The Table Mountain Fund is a capital conservation trust fund that was established in 1998 with funds from local and international sources. Founded by WWF-SA and launched by Sir Edmund Hillary, the fund has to-date invested approximately R100 million into over 350 conservation projects that protect and restore the Cape Floral Region.

The Table Mountain Fund's investment direction is informed by its 2019 – 2024 Conservation Strategy which is available on <https://www.thetablemountainfund.org.za/wp-content/uploads/2019/03/TMF-Conservation-Strategy.pdf>. This strategy identifies four priority programmes, namely: The Pride Programme; The Prosperity Programme; The Care Programme and The Fynbos Forever Programme. The Fund is now calling for concept proposals which align to any one of the four programmes. The total amount of funding available for all projects within this call is R4 500 000.



## 2. WHO CAN APPLY?

Registered organisations in good standing and with a specific interest in undertaking conservation action or research in the Cape Floristic Region are encouraged to apply. Under exceptional circumstances, organisations not yet registered as NPOs may be considered.

## 3. WHAT TYPES OF APPLICATIONS CAN BE CONSIDERED FOR FUNDING?

- Projects must align to at least one of the four TMF Programmes and clearly demonstrate alignment with their respective objectives;
- Projects must be based within the Cape Floristic Region;
- Project must be aligned to the Kunming-Montreal Global Biodiversity Framework; and



TRUSTEES:  
E B MNISI (CHAIR), Y FIRFIREY, J SMITH, L A PLIT,  
A M AMIS, R R BUDDLE, J A SLINGSBY, N N WILSON.



- Projects must address high priority conservation needs; be exemplary and catalytic; display feasibility in terms of having the required skills and expertise; be based on achievable time frames; have realistic financial resources available and be cost effective.

Although not outright disqualifiers, the production of videos and films, the publication of books, student loans, bursaries and internships will only be considered when strongly motivated for and well aligned to Programme objectives.

Furthermore, in an attempt to support scientific and practice-oriented research, TMF will aim to select at least one science-action research project each year which supports the TMF Conservation Strategy. This call for proposals therefore invites knowledge institutions and societal parties to form consortia for the development of scientific and practice-oriented research. The consortia should have a knowledge-chain-wide composition. Knowledge-chain-wide implies that proposals connect fundamental, applied and practice-oriented research and that connection is sought with the knowledge needs of societal parties.

#### **4. FUNDING**

- (1) The Table Mountain Fund offers a maximum grant of R250 000 per annum, for a maximum period of three years, i.e. R750 000 in total per project (this could include the administration of a small grant facility which sub-grants); or
- (2) A small grant of up to R100 000 for a period not exceeding one year.

#### **5. THE CONCEPT PROPOSAL**

Concepts are envisaged to outline details of the project at a high level and may not be more than four A4 pages in length. The following headings must be addressed in concept proposals (please note that incomplete concept proposals or proposals exceeding the four pages may not be considered).

- 1: Project name and brief summary.
- 2: Information about the entity (name, status, registration, location etc.) and project team members (name, age, gender, role and experience).
- 3: Relevant TMF Programme and project objectives (showing clear alignment to TMF Programme objectives).
- 4: Project Outcomes.
- 5: How will the project contribute to the Kunming-Montreal Global Biodiversity Framework?
- 6: How will the project address equity in terms of gender, cultural and ethnical diversity, and/ or disability?
- 7: Budget (\*as per the template reflected below). Please also indicate co-funding secured and amount requesting from TMF. Budget should be VAT exclusive if VAT registered.
- 8: A summarised Implementation Schedule with timelines.
- 9: Partners or collaborating organizations.
- 10: Potential risks and responses.

Furthermore, in support of the written concept proposal, and as an optional extra only, applicants may submit a short AV of no longer than 3 minutes in length to further introduce the concept.

Please note that all TMF-funded projects will be expected to attend and present at Fynbos Forum at least once during the project term. They will also be expected to track their carbon footprint and provide a short project video (basic Power Point presentation will suffice). These requirements should be appropriately considered in the concept note.

**\* BUDGET FORMAT**

Line Item with description	Item Details	Year 1	Year 2	Year 3	TOTAL
<u>Staff costs</u> : Permanent and temporary staff. Including only that portion of salary directly related to the project.					
<u>Third party fees</u> : Consultant(s) and subcontractors. Include 3 <sup>rd</sup> party travel & subsistence. Exclude consultants contracted to undertake project evaluation.					
<u>Travel and Subsistence</u> : Travel expenses including air fares, vehicle running expenses, vehicle hire, accommodation, etc. Exclude 3 <sup>rd</sup> party travel.					
<u>Capital Asset costs</u> – to be strongly motivated for: All assets with a value of R1 000 or more and a useful life of more than one year. Items with a value less than R1 000 should be considered operating expenses.					
<u>Operating expenses</u> : All remaining project expenses such as phone, postage, stationery, administration levies, consumables. Capital Assets with a value less than R1 000.					
<u>Meetings / Education / Training</u> : Include audio-visual material, training manuals, course fees, etc.					
<u>Project Promotion / Communication/ Printing / Publication</u> : Include printing, design and distribution costs. Costs related to Funder / media visits.					
<u>Project Evaluation</u> : Appointment of external and independent reviewers only.					
<b>SUBTOTAL</b>					
<u>Management fee</u> : Although supported, preference will be given to those projects adopting modest and realistic rates.					
<b>TOTAL</b>					

**6. APPLYING FOR A GRANT**

Applications should be emailed to the Table Mountain Fund Project Coordinator, Carla Wood ([cwood@wwf.org.za](mailto:cwood@wwf.org.za)), 021 657 6663, before 08:00 on the morning of the 5<sup>th</sup> April 2024. Applications

received after the closing date and time will not be accepted. Please ensure that you receive acknowledgement of receipt of your proposal.

## **7. ASSESSMENT OF APPLICATION**

Applications will be assessed by the Project Review Panel on the basis of the above provided criteria. Given that the nature of the call is competitive, even projects which meet all stipulated criteria may not be awarded funding. Short-listed applicants will be invited to develop their concepts into full applications for further consideration based upon comments received from the Project Review Panel (which may also ask for the independent review of any application). All applicants, whether successful or not in their application, will be provided with feedback by the 31<sup>st</sup> July 2024.

The Table Mountain Fund reserves the right to not allocate the full R4 500 000 to this call.